

**Medical Research Technologist**

**Fraud Investigations Specialist (T)**

**Fraud Investigations Specialist**

**Project Voucher Examiner (T)**

**Project Voucher Examiner**

FSN#2011/25

**Medical Research Technologist**

**OPEN TO:** All Interested Candidates

**POSITION:** Medical Research Technologist, FSN-7; FP-7

**OPENING DATE:** February 18, 2011

**CLOSING DATE:** March 3, 2011

**WORK HOURS:** Full-time; 40 hrs/week

**SALARY:**

Not Ordinarily Resident (NOR): FP-7

Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Medical Research Technologist in its U.S. Centers for Disease Control and Prevention (CDC) Office, located at Silom Community Clinic.

**BASIC FUNCTION OF POSITION:**

Perform basic immunologic, microbiologic, and toxicologic testing for HIV and related disease. Must have a thorough understanding of laboratory techniques and procedures, testing protocol and related quality control. Biohazardous safety, precaution and disposal. Handles, stores, and prepares specimens for transportation according to specimens' properties and research protocols.

**QUALIFICATIONS REQUIRED:**

**NOTES:** (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor of Science degree in laboratory medical technology or related biological or biomedical science; (2) Four years experience working as a laboratory medical technologist with experience using standard laboratory

equipment, performing basic immunologic, microbiologic, and/or related procedures; **(3)** Must be skilled in basic computer data input, retrieval and analysis; **(4)** Level III (Good) speaking/reading/ writing Thai and English.

**SELECTION PROCESS:**

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

**SUBMIT APPLICATION TO:**

Regional Human Resources Office  
Attention: Recruitment  
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand  
E-mail: [bkkrecruitment@state.gov](mailto:bkkrecruitment@state.gov)  
Fax: 02-205-4928

**PLEASE ATTACH A COPY OF TRANSCRIPT**

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**CLOSING DATE FOR THE POSITION: MARCH 3, 2011**

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FSN#2011/26 (T)

**Fraud Investigations Specialist**

**OPEN TO:** All Interested Candidates

**POSITION:** Fraud Investigations Specialist, FSN-8; FP-6, Trainee

**OPENING DATE:** February 15, 2011

**CLOSING DATE:** March 3, 2011

**WORK HOURS:** Full-time; 40 hrs/week

**SALARY:**

Not Ordinarily Resident (NOR): FP-6

Ordinarily Resident (OR): FSN-8

The U.S. Embassy in Bangkok is seeking an individual for the position of Fraud Investigations Specialist in its Consular Section, located at 95 Wireless Road, American Embassy Bangkok.

**BASIC FUNCTION OF POSITION:**

Perform a range of investigative activities in detecting and countering fraudulent efforts to obtain Consular services and immigration benefits. Conduct both in-house and field investigations on matters pertaining to fraudulent attempts to obtain U.S. non-immigrant and immigrant visas, false claims to U.S. citizenship, malafide

efforts to obtain federal benefits, and other matters involving immigration related document fraud, document reproduction, and malafide use of official or quasi-official documents.

**QUALIFICATIONS REQUIRED:**

**NOTES:** (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Bachelor degree in law, law enforcement, political science or related field is required; (2) Two years of progressively responsible experience in investigative work with military, police, private security, or U.S. government organization; (3) Level IV(Fluent) speaking/reading/writing English and Thai is required; (4) Must possess good knowledge in advanced investigative techniques, interviewing and question skill; rules of evidence and functions and jurisdictions of Thai government offices and agencies and possess skills and abilities in planning, organizing and conducting investigations; and in obtaining evidence and gaining the confidence and cooperation of interviewees; (5) Must complete or demonstrate ability to complete the FSI required courses before being eligible for the full performance level (6) Possess excellent analytical skill and judgment.

**SELECTION PROCESS:**

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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**CLOSING DATE FOR THE POSITION: MARCH 3, 2011**

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FSN#2011/26

**Fraud Investigations Specialist**

**OPEN TO:** All Interested Candidates

**POSITION:** Fraud Investigations Specialist, FSN-9; FP-5 (Step 1 thru 4)

**OPENING DATE:** February 15, 2011

**CLOSING DATE:** March 3, 2011

**WORK HOURS:** Full-time; 40 hrs/week

**SALARY:**

Not Ordinarily Resident (NOR): FP-5 (Step 1 thru 4)

Ordinarily Resident (OR): FSN-9

The U.S. Embassy in Bangkok is seeking an individual for the position of Fraud Investigations Specialist in its Consular Section, located at 95 Wireless Road, American Embassy Bangkok.

**BASIC FUNCTION OF POSITION:**

Perform a range of investigative activities in detecting and countering fraudulent efforts to obtain Consular services and immigration benefits. Conduct both in-house and field investigations on matters pertaining to fraudulent attempts to obtain U.S. non-immigrant and immigrant visas, false claims to U.S. citizenship, malafide efforts to obtain federal benefits, and other matters involving immigration related document fraud, document reproduction, and malafide use of official or quasi-official documents.

**QUALIFICATIONS REQUIRED:**

**NOTES:** (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) Bachelor degree in law, law enforcement, political science or related field is required; (2) Three years of progressively responsible experience in investigative work with military, police, private security, or U.S. government organization; (3) Level IV (Fluent) speaking/reading/writing English and Thai is required; (4) Must possess good knowledge in advanced investigative techniques, interviewing and question skill; rules of evidence and functions and jurisdictions of Thai government offices and agencies possess skills and abilities in planning, organizing and conducting investigations; and in obtaining evidence and gaining the confidence and cooperation of interviewees; (5) Must successfully pass the FSI required courses; (6) Possess excellent analytical skill and judgment.

**SELECTION PROCESS:**

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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**CLOSING DATE FOR THE POSITION: MARCH 3, 2011**

FSN#2011/19 (T)

**Project Voucher Examiner**

**OPEN TO:** All Interested Candidates (THAI Citizens)

**POSITION:** Project Voucher Examiner, FSN-7 (Trainee)

**OPENING DATE:** February 25, 2011

**CLOSING DATE:** March 3, 2011

(This is an extension of announcement from February 17, 2010. Applications previously received will also be considered.)

**WORK HOURS:** Full-time; 40 hrs/week

**SALARY:**

Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Project Voucher Examiner in the U.S. Agency for International Development (USAID)/ Office of Financial Management (OFM), located at Athenee Tower, Wireless Road, Bangkok.

**BASIC FUNCTION OF POSITION:**

Serves as a Project Voucher Examiner review complex program vouchers against contract/grant provision, U.S. and local laws, USAID regulations, and cost principles; verify if funds are available for program disbursement; use provision information for contracts/grants and analyzing payment history when processing final program invoices; extract and analyze various financial reports through USAID accounting software.

**QUALIFICATIONS REQUIRED:**

(1) Bachelor's degree in Accounting, Auditing, Financial Management, Finance, Economic or Business Administration; (2) A minimum of two years experience in bookkeeping and/or accounting; (3) Level IV (Fluent) speaking/reading/writing in English and Thai; (4) Have knowledge of financial spreadsheets and international accounting procedures; (5) Proficiency in the use of computer packages/applications such as Word, Excel and other computer software programs.

**SUBMIT APPLICATION TO:**

Regional Human Resources Office

Attention: Recruitment

American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand

E-mail: [bkkrecruitment@state.gov](mailto:bkkrecruitment@state.gov)

Fax: 02-205-4928

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**CLOSING DATE FOR THE POSITION: MARCH 3, 2011**

FSN#2011/19

**Project Voucher Examiner**

**OPEN TO:** All Interested Candidates (THAI Citizens)

**POSITION:** Project Voucher Examiner, FSN-8

**OPENING DATE:** February 25, 2011

**CLOSING DATE:** March 3, 2011

(This is an extension of announcement from February 17, 2010. Applications previously received will also be considered.)

**WORK HOURS:** Full-time; 40 hrs/week

**SALARY:**

Ordinarily Resident (OR): FSN-8

The U.S. Embassy in Bangkok is seeking an individual for the position of Project Voucher Examiner in the U.S. Agency for International Development (USAID)/ Office of Financial Management (OFM), located at Athenee Tower, Wireless Road, Bangkok.

**BASIC FUNCTION OF POSITION:**

Serves as a Project Voucher Examiner review complex program vouchers against contract/grant provision, U.S. and local laws, USAID regulations, and cost principles; verify if funds are available for program disbursement; use provision information for contracts/grants and analyzing payment history when processing final program invoices; extract and analyze various financial reports through USAID accounting software.

**QUALIFICATIONS REQUIRED:**

(1) Bachelor's degree in Accounting, Auditing, Financial Management, Finance, Economic or Business Administration; (2) A minimum of three years experience in bookkeeping and/or accounting; (3) Level IV (Fluent) speaking/reading/writing in English and Thai; (4) Have knowledge of financial spreadsheets and international accounting procedures; (5) Proficiency in the use of computer packages/applications such as Word, Excel and other computer software programs.

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**CLOSING DATE FOR THE POSITION: MARCH 3, 2011**

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